



Cleaning Schedule

Daily

- Kitchen sink. Quick wipe counters.
- De-clutter: 15 min. organizing clutter, filing paperwork, etc.
- Everything off the floor: laundry in baskets, jackets hung up, toys in baskets, etc.
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Weekly

- Sweep kitchen/dining room
- Vacuum living room
- Vacuum bedrooms & hallways
- Shake out house rugs
- Clean bathrooms: toilets, sinks, countertops, mirrors
- Appliances and counters wiped down
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Every Other Week

- Mop kitchen/dining room
- Clean end tables
- Change sheets
- Dust flat surfaces
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Monthly

- Clean dishwasher
- Clean out and disinfect trashcans
- Clean doorknobs, light switches, handles
- Dust moldings, ceiling fans, window sills, hard-to-reach spots
- Bathroom rugs
- Bathroom floors: sweep and mop
- Clean shower/tub
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Quarterly

- Stove-top well-cleaned
- Blankets, bedcovers, comforters, etc.
- Washer & dryer
- Dishwasher {link to dishwasher post}
- Pull everything out of refrigerator and freezer. Clean (pull out drawers and shelves, etc.). Toss expired goods.
- Dust/clean baseboards
- Shades/blinds dusted/wiped down
- Clean fronts of kitchen cabinets
- Wash rugs with non-skid rubber backing
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Semi-Annually

- Mattress
- Windows
- Oven
- Pillows
- Vacuum furniture
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Annually

- Grout
- Window screens
- Deep-clean carpet
- Wood furniture (waxing)
- Pull everything out of all cabinets and drawers, clean inside, and organize (throw out/donate unused items)
- Upholstery professionally cleaned
- Drapes
- Wash walls
- Clean hard to reach spaces: basements, attics, outside storage
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